

Certificate in Supervision

Fall 2020

Session 1	Sept.15	Making the Transition from Worker to Supervisor By: Dr. Gerald Graham
Session 2	Sept. 22	Building Better Communication Skills By: Dorothy Harpool, MBA
Session 3	Sept. 29	Sharpening Your Listening Skills By: Phyllis Robertson, MBA
Session 4	Oct. 6	Delegating for Results By: Dr. Don Hackett
Session 5	Oct. 13	Solving Problems & Making Decisions Effectively By: Darian Bebout
Session 6	Oct. 20	Dealing with Conflict & Problem Behaviors By: Mike Murillo, PMP
Session 7	Oct. 27	Evaluating Employee Performance By: Darian Bebout
Session 8	Nov. 3	Assessing Your Leadership Style By: Dr. Gerald Graham
Session 9	Nov. 10	Understanding Basic Legal Issues in the Workplace By: Kari Schmidt, JD
Session 10	Nov. 17	Putting It Into Practice By: Dr. Don Hackett

Sessions will be held on Tuesdays from 4:30pm – 7:30pm in the
CMD Training Room, Woodman Alumni Center.

Confirmed 10-21-19