



Certificate in Manager's Toolbox Spring 2018

Evaluation Summary of participants in the Spring 2018 Manager's Toolbox public session at CMD.

Why did you enroll in the Manager's Toolbox Certificate Program?

- My boss was awesome enough to enroll me.
- My company owner suggested that I should take the program.
- I was recommended to participate by my supervisor.
- To help better serve my employees.
- I wanted to learn how to become a better and more effective manager.
- My manager recommended it because I am new to management.
- My job asked if I would like to have the opportunity to take program.
- To better manage professionally and to prepare myself to manage my staff.
- To gain more knowledge on management structure and more insight from others in the same position.
- I was given the opportunity to attend from my boss and wanted to take advantage of the class since I just got promoted to management.
- I enrolled in this program in order to improve my leadership skills and help my business grow.
- I was asked by management to attend. This came as a prerequisite to a management position.
- To increase my knowledge, skills, and ability to lead with my organization.
- I recently accepted a management position and wanted to be better prepared to coach my employees effectively.

Did the program meet your expectations? **100% of the participants said Yes**

How?

- The program exceeded my expectations.
- Helped to teach me **new ways to coach and engage my team.**
- Every professor was excellent and **brought very useful information to the table.**
- I learned **new ways to address issues in the workplace.**
- The sessions provided **useful tools for my day to day life** and showed me areas that I can improve in.
- I learned a lot, about **how it is to manage people** and learned a lot about issues that would occur in many different scenarios.
- Getting gainful **knowledge and insight.**
- The instructors were amazing.
- It was very informative and a lot of skills were taught to help **improve my leadership skills.**
- There was not a single topic that I could not **apply to my daily**, or at the very least,

weekly job duties.

- Absolutely a great training. These meetings have allowed me to recognize many things that I had not thought of before.
- I felt the content was really valuable and will **help me to be a better manager and motivator.**

Will you recommend the Manager's Toolbox Certificate Program to others?

100% of the participants said Yes

Why?

- Great to learn about yourself and how you can improve employees.
- This program was very beneficial and gave me a lot of insight on different topics.
- Excellent program.
- Yes, I learned things I did not realize I did not know.
- Lots of learning tools for supervisors and managers.
- Great insight into many professions and you learn about why people are the way they are.
- To help other grow and gain knowledge about leadership.
- I think every person can use improvement in areas of management on how to deal with certain situations and have different ways of thinking.
- It is very worthwhile and very helpful. It definitely helps improve leadership skills.
- Many good ideas that will be taken back to work.
- The instructors are engaging and the topics are pertinent.
- **Yes, I think the lessons in being a better communicator, planner, and leader would help with most people in their professional development.**

How would you rate the materials in your notebook?

88% said Very helpful 12% said Somewhat

Comments:

- They are good to follow along with and write notes about.
- Great reference point to look back on!
- Great exercises to learn from.
- **This course helped me gain valuable skills and will help me for probably the rest of my career.**

If we could do one thing that would make the program an even more positive experience, what would that be?

- Make it longer or give longer time slots.
- Have an option for daytime classes.
- I would have liked some of the classes to be a little longer. I feel some classes were a little rushed and they had a lot of information.
- Increase the amount of time on each course.
- Encouraging instructors to do a better job of getting all the way through materials.

How have you benefited from the Manager's Toolbox Program?

- **Applying what I learned** back in my job.
- I am able to take information I learned and **apply it in my day to day actions at work.**
- **I have tools and a new perspective** on employees and how to handle their behaviors.
- **Learning new things to apply to what I am doing now** that I may not have considered in the past.
- **I have more knowledge** moving forwards in my career.
- **I have used a lot of the tools given from this class and have had positive outcomes.** I enjoyed being able to learn what other managers do in certain situations.
- It has given me a new perspective on what leadership really means and **enabled me to improve my leadership.**
- It has allowed me to take a more **introspective look at my performance as a leaders** and identify the areas that I need to focus on for improvement.

Do you have a comment about our program that you would like to share with us?

- Thank you!
- This program has made me **more confident in leading my team.**
- I think the program was wonderful, there are a lot of tools that I have obtained from each instructor and have taken back to my job and have had success while using those tools.
- **This program is extremely worth the time and investment for aspiring leaders.**
- **I kept on thinking that each training would be hard to beat and each time they were even better.**
- It is a great opportunity for anyone looking to advance their career and find new perspectives.