## MANAGEMENT
- **Assertiveness Training for Women: Increasing Your Influence & Credibility**
  - November 7, 2019
  - Ms. Lee Schmucker, MBA
- **Coaching Your Employees to Greatness**
  - June 13, 2019
  - Ms. Christina House
- **Dealing Effectively with Workplace Conflict**
  - June 25, 2019
  - Ms. Lee Schmucker, MBA
- **Enhancing Your Customer Service Skills**
  - May 24, 2019
  - Dr. Donald Hackett
- **Improving Supervisory Skills**
  - April 29, 2019
  - Dr. Gerald Graham
- **Managerial Psychology**
  - July 19, 2019
  - Dr. John Belt
- **Managing Time & Multiple Priorities**
  - May 21, 2019
  - Dr. Donald Hackett
- **Overcoming Negativity in the Workplace**
  - September 12, 2019
  - Ms. Dotty Harpool, MBA
- **Strategies for Effective Presentations**
  - June 20, 2019
  - Dr. Donald Hackett
- **The 10 Biggest Mistakes Managers Make (and How to Avoid Them)**
  - February 26, 2019
  - Dr. John Belt

## LEADERSHIP
- **Assertive Leadership Techniques**
  - March 26, 2019
  - Dr. Gerald Graham
- **Essential Skills for Effective Leaders**
  - July 16 & 17, 2019
  - Dr. Gerald Graham
- **Influencing without Authority**
  - May 6, 2019
  - Dr. Gerald Graham
- **Leadership & Communication Skills for Women**
  - February 15, 2019
  - Ms. Esther Headley, MBA
- **Mastering the Art of Critical Conversations**
  - November 8, 2019
  - Mr. Darian Bebout, MBA
- **Strengths-Based Leadership**
  - November 20, 2019
  - Dr. Gerald Graham
- **Thinking Strategically in Your Leadership Role**
  - June 14, 2019
  - Mr. Brian Rawson, MBA
- **Understanding Human Behavior**
  - November 13, 2019
  - Dr. Gerald Graham

## DEVELOPING OTHERS
- **Emotional Intelligence**
  - June 7, 2019
  - Ms. Dotty Harpool, MBA
- **Leading Teams to High Performance**
  - March 5, 2019
  - Dr. Don Hackett
- **How to Criticize; How to Praise**
  - March 20, 2019
  - Dr. John Belt
- **How to Delegate & Empower Your Employees**
  - April 23, 2019
  - Dr. Donald Hackett

## COMMUNICATION SKILLS
- **Basic Writing & Grammar Skills for Business**
  - September 19, 2019
  - Ms. Lee Schmucker, MBA
- **Communicating for Results**
  - April 9, 2019
  - Ms. Lee Schmucker, MBA
- **Communication Skills for Supervisors**
  - July 18, 2019
  - Dr. Donald Hackett
- **Powerful Business Writing Skills**
  - May 22, 2019
  - Ms. Lee Schmucker, MBA

## BUSINESS MANAGEMENT EXCELLENCE
- **Business Analytics: The New Competitive Advantage**
  - September 20, 2019
  - Dr. Sue Abdinnour
- **Business Modeling & Data Analysis: Using Data to Make Better Decisions**
  - May 1 & 2, 2019
  - Dr. Sue Abdinnour
- **Forecasting and Capacity Planning**
  - June 5, 2019
  - Dr. Sue Abdinnour
- **Inventory and Supply Chain Management**
  - April 30, 2019
  - Dr. Sue Abdinnour
- **Lean Principles**
  - April 12, 2019
  - Dr. Sue Abdinnour
- **Operations Management Strategy**
  - October 4, 2019
  - Dr. Sue Abdinnour
- **Solving Problems with Root Cause Analysis**
  - March 29, 2019
  - Ms. Anita Barrett, PMP

## PROJECT MANAGEMENT
- **Agile Project Management for Today’s Project Leader**
  - Jan 20 & 29, 2020
  - Ms. Anita Barrett, PMP
- **Increasing Influence for Project Managers**
  - March 7 & 8, 2019
  - Dr. Gerald Graham
- **Integrating and Customizing M.S. Project* for Seamless Reporting**
  - August 26, 2019
  - Mr. Michael Green, D.R.S., PMP
- **Managing Project Teams**
  - October 24 & 25, 2019
  - Ms. Christina House, PMP
- **Microsoft® Project 2010 for Project Managers**
  - May 7 & 8, 2019
  - Mr. Michael Green, D.R.S., PMP
- **Project Leadership & Communication**
  - Dec. 12 & 13, 2019
  - Dr. Gerald Graham
- **Project Management Essentials**
  - May 15 & 16, 2019
  - Ms. DeAnn Sullivan, PMP
- **Project Management: Start Strong, Finish Strong**
  - Feb. 20 & 21, 2019
  - Ms. DeAnn Sullivan, PMP
- **Project Scheduling & Cost Management**
  - April 16 & 17, 2019
  - Ms. DeAnn Sullivan, PMP
- **Project Scope & Requirements Management**
  - April 2 & 3, 2019
  - Ms. Christina House, PMP
- **Risk Management**
  - February 27, 2019
  - Mr. Michael Green, D.R.S., PMP

## CERTIFICATE PROGRAMS
- **Market-Based Management**
  - **SPRING 2019** (3 sessions) March 18, March 25, April 1, 2019
  - Monday mornings 8:00 a.m. to Noon
- **Certificate in Supervision**
  - **SPRING 2019** (10 sessions) February 28 through May 9, 2019
  - Thursday's 4:30 to 7:30 p.m.
- **Manager's Toolbox**
  - **SPRING 2019** (7 sessions) March 6 through April 24, 2019
  - Wednesday's, 4:30 to 7:30 p.m.
- **Leadership Elite**
  - **SPRING 2019** (8 sessions) Feb. 18 through April 15, 2019
  - Monday afternoons, 1:30 to 4:00 p.m.
- **Mini MBA**
  - **FALL 2019** (10 sessions, 3.5 hours each) September 9 through November 18, 2019
  - Monday afternoons 1:00 to 4:30 p.m.

## ONLINE TRAINING
- Leadership ◊ Agile ◊ Human Resources ◊ Harassment ◊ Six Sigma/Lean ◊ Digital Marketing ◊ Cybersecurity

For session outlines and registration visit [www.cmd.wichita.edu](http://www.cmd.wichita.edu)

Updated: 2/14/2019